

CORPORATE SHIRT ORDER FORM



Mens Long Sleeve Corporate Shirt
Code: 4MCT
Striped Blue



Ladies 3/4 Sleeve Corporate Shirt
Code: 8LCS
Plain Sky



Ladies Corporate Top
Code: 2LCT
Blue

IMPORTANT INFORMATION

- Minimum order 20 shirts.
- Each shirt includes the approved Queensland Government uniform logo embroidered on the front left chest.
- All shirts are supplied folded and presented individually bagged.
- Individual tax receipts can be supplied if required on request at time of order.
- Shirts available in a wide range of colours (see pages 3 to 6 attached).
- Please choose carefully as we do not refund or exchange for change of mind.

HOW TO ORDER

- 1) Appoint a coordinator for your area/unit/ department who will organise your bulk order & collect all the forms.
- 2) Each person then completes their own individual Order Form (on page 2) and returns this to the person coordinating your areas bulk order.
- 3) Full payment (or a Purchase Order) is required to confirm your order - production will commence once this is received.
- 4) Standard production is approximately 3-4 weeks from full payment.

Corporate Shirt Contact Person - **Melanie Blake**
Phone: **1300 102 246**

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Corporate Shirt Order Form

Step 1 - Complete Contact Details

Contact Name: _____

Date: _____

Area/unit/department: _____

Phone: _____

Delivery Street Address: _____

Fax: _____

Email: _____

Mobile: _____

Step 2 - Select Shirt Style, Colour & Size

SHIRT COLOUR

SIZING

1st Corporate Shirt Code -----
(refer to the respective shirt style page)

MENS	S		M		L		XL		2XL		3XL		5XL		Total No of Shirts
Quantity															
LADIES	8	10	12	14	16	18	20	22	24	26	Total No of Shirts				
Quantity															

2nd Corporate Shirt Code -----
(refer to the respective shirt style page)

MENS	S		M		L		XL		2XL		3XL		5XL		Total No of Shirts
Quantity															
LADIES	8	10	12	14	16	18	20	22	24	26	Total No of Shirts				
Quantity															

3rd Corporate Shirt Code -----
(refer to the respective shirt style page)

MENS	S		M		L		XL		2XL		3XL		5XL		Total No of Shirts
Quantity															
LADIES	8	10	12	14	16	18	20	22	24	26	Total No of Shirts				
Quantity															

*Please refer to the full size guide attached.

GRAND TOTAL NUMBER OF SHIRTS

Step 3 - Pricing

Style	Standard Pricing 20 to 49 shirts in total	Bulk Discounted Pricing 50 shirts or more in total
Mens Long Sleeve Corporate Shirt	\$50 inc GST*	\$47 inc GST*
Ladies 3/4 Sleeve Corporate Shirt	\$49 inc GST*	\$46 inc GST*
Ladies Corporate Blouse	\$48 inc GST*	\$45 inc GST*
Ladies Corporate Top	\$32 inc GST*	\$29 inc GST*

* Price includes 1 position embroidery of the approved Queensland Government uniform logo on the front left chest of each shirt.

* Freight to one Queensland Metro location is included for all orders of 20 shirts or more.

Step 4 - Extras (please tick)

• A line of extra text can be embroidered on the right chest if required (i.e. department / area / unit name) at a cost of \$5 inc GST per shirt.

* Please note that extra text can only be added if it is the same text on at least 10 or more shirts in your areas total bulk order.

Would you like to add an extra line of text to ALL the shirts in your order? **YES** ☐ **NO** ☐

If applicable, please state what line of extra text is to be embroidered on ALL the shirts in this order: _____

Step 5 - Payment. Please select one payment option below

Option 1 ☐ Credit Card

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Name on card:	
Card number:	
Expiry Date:	
Signature:	

Option 2 ☐ Purchase Order

Option 3 ☐ Direct Deposit
(one payment transfer per order)

Please contact us for our banking details ph: 07 3238 0900

Step 6 - Once you have completed your Order Form please return it to the person coordinating your areas bulk order.

The appointed coordinator can then either fax or e-mail a copy of all Order Forms to the below contact:

Attention: Melanie Blake

Email melanie@primaconnection.com.au

Once all order forms for your areas bulk order have been received your coordinator will be sent a Confirmation of Order to check & approve.

Production will commence once the signed Confirmation of Order & payment has been received.

CORPORATE SHIRT ORDER FORM



Code: 2MCT
Checked Blue



Code: 4MCT
Striped Blue



Code: 8MCT
Plain Sky

Mens Long Sleeve Corporate Shirt

Made from easy care 60% Cotton 40% polyester fabric.

Colour Guide



Code: 1MCT
Checked Black



Code: 2MCT
Checked Blue



Code: 3MCT
Checked Grape



This style features a textured yarn dyed check fabric with European collar & cuff, single front left chest pocket & pearl buttons.

Colour Guide



Code: 4MCT
Striped Blue



Code: 5MCT
Striped Grey



This style features a yarn dyed stripe fabric with European collar & cuff & pearl buttons (no pocket).

Colour Guide



Code: 6MCT
Plain Graphite



Code: 7MCT
Plain Grey



Code: 8MCT
Plain Sky



This style features a cross hatch design fabric with European collar & cuff & tone on tone matt buttons (no pocket).



***Sizing is based on half chest measurement.**

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front from each armpit.

IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order. These shirts are custom made to order and no exchange or refunds are available for change of mind.

*Size tolerance +/- 2 cm

Size Guide

Size	S	M	L	XL	2XL	3XL	5XL
Half Chest (cm)	52.5	55	57.5	60	62.5	67.5	72.5
Full Neck (cm)	38	40	42	44	46	50	52

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CORPORATE SHIRT ORDER FORM



Code: 2LCS
Checked Blue



Code: 4LCS
Striped Blue



Code: 8LCS
Plain Sky

Ladies 3/4 Sleeve Corporate Shirt

Made from easy care 60% Cotton 40% polyester fabric.

Colour Guide



Code: 1LCS
Checked Black



Code: 2LCS
Checked Blue



Code: 3LCS
Checked Grape



This style features a textured yarn dyed check fabric with pearl buttons (no pocket).

Colour Guide



Code: 4LCS
Striped Blue

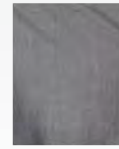


Code: 5LCS
Striped Grey

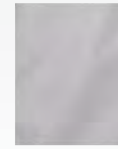


This style features a yarn dyed stripe fabric with pearl buttons (no pocket).

Colour Guide



Code: 6LCS
Plain Graphite



Code: 7LCS
Plain Grey



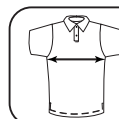
Code: 8LCS
Plain Sky



This style features a cross hatch design fabric with a concealed placket, shoulder design detail & tone on tone matt buttons (no pocket).

Size Guide

Size	8	10	12	14	16	18	20	22	24	26
Half Chest (cm)	48	50	53	55	58	61.5	64.5	67.5	70.5	73.5



***Sizing is based on half chest measurement.**

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front chest from each armpit.

*Size tolerance +/- 2 cm

IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order. These shirts are custom made to order and no exchange or refunds are available for change of mind.

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CORPORATE SHIRT ORDER FORM

Ladies Corporate Blouse



Code: 6LCB
Checked Blue

Gathered Sleeve

Colour Guide



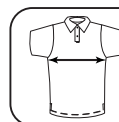
Code: 5LCB
Checked Black

Code: 6LCB
Checked Blue

Code: 7LCB
Checked Grape

This style is made from easy care 60% Cotton 40% polyester fabric & features a textured yarn dyed check fabric with pearl buttons & gathered sleeve design.

Size Guide



***Sizing is based on half chest measurement.**

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front chest from each armpit.

IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order. These shirts are custom made to order and no exchange or refunds are available for change of mind.

*Size tolerance +/- 2 cm

Size	8	10	12	14	16	18	20	22	24	26
Half Chest (cm)	48	50	53	55	58	61.5	64.5	67.5	70.5	73.5

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CORPORATE SHIRT ORDER FORM



Code: 2LCT
Blue

Ladies Corporate Top

Easy care 100% Polyester interlock top. Crew neck with detail design and set in gathered sleeves.

Colour Guide



Code: 1LCT
Black



Code: 2LCT
Blue



Code: 4LCT
Grey



***Sizing is based on half chest measurement.**

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front chest from each armpit.

IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order. These shirts are custom made to order and no exchange or refunds are available for change of mind.

Size Guide

*Size tolerance +/- 2 cm

Size	8	10	12	14	16	18	20	22	24	26
Half Chest (cm)	44	46	48	50	52	54	56	58	60	62

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